

## **DRINKING WATER & WASTEWATER PROFESSIONALS**

### **Bureau of Occupational Licenses**

700 West State Street, P.O. Box 83720

Boise, ID 83720-0063

### **Conference Call Minutes of 5/30/2018**

**BOARD MEMBERS PRESENT:** Dr Joan M Cloonan - Chair  
Brad D Andersen  
Michael S Parker  
Daniel J Messier  
Michael W Shepherd  
Barry N Burnell

**BOARD MEMBERS ABSENT:** Paul D Sifford

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Deputy Bureau Chief  
Julie Eavenson, Admin. Support Manager  
Lori Peel, Investigative Unit Manager  
Roger Hales, Naylor & Hales  
Lizzie Kukla, Technical Records Specialist I  
Dicsie Gullick, Management Assistant

The meeting was called to order at 3:01 PM MDT by Dr Joan M Cloonan.

### **OLD BUSINESS**

The Board reviewed the To Do List and no action was taken.

### **PROPOSED LAWS AND RULES**

Mr. Hales stated that he has drafted rules, but the sub-committee has not had a chance to review and discuss them. The sub-committee will be meeting in the next few weeks to go over the changes and will report at the next Board meeting.

### **EXECUTIVE ORDER**

The Board reviewed a draft of the Executive Order response. Mr. Shepherd made a motion to approve the draft pending minor edits and Board Chair review, and to submit the final version to the Lt. Governor's Office. It was seconded by Mr. Parker. Motion carried.

### **NEW BUSINESS**

**NEXT MEETING** was confirmed for August 1, 2018 at 8:30 AM MDT.

## **DISCUSSION REGARDING CONTINUING EDUCATION WEBPAGE**

The Board discussed the draft of the continuing education webpage. Mr. Burnell made a motion to approve the draft and post it to the webpage. It was seconded by Mr. Shepherd. Motion carried.

## **DISCUSSION REGARDING EXAMS AND REAPPLICATION**

The Board discussed expediting applications subject to Rule 300.01.d, which states: Applicants must take and pass the examination within one (1) year of application approval. After one (1) year a new application and applicable fees must be submitted. Mr. Shepherd made a motion to allow those applications to be reviewed by two members of the Board between meetings. It was seconded by Mr. Anderson. Motion carried.

## **EXECUTIVE SESSION**

Mr. Burnell made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Mr. Shepherd. The vote was: Mr. Burnell, aye; Mr. Shepherd, aye; Mr. Anderson, aye; Mr. Parker, aye; Mr. Messier, aye; and Dr. Cloonan, aye. Motion carried.

Mr. Anderson made a motion to come out of executive session. It was seconded by Mr. Parker. The vote was: Mr. Burnell, aye; Mr. Shepherd, aye; Mr. Anderson, aye; Mr. Parker, aye; Mr. Messier, aye; and Dr. Cloonan, aye. Motion carried.

## **APPLICATIONS**

Mr. Messier made a motion to approve the following for licensure:

REECE MACHIN	BATA - 22360
ALRED ALVAREZ	WWPA - 22598
THOMAS MONG	WWPA - 22626

It was seconded by Mr. Shepherd. Motion carried.

## **ADJOURNMENT**

Mr. Parker made a motion to adjourn the meeting at 4:15 PM MDT. It was seconded by Mr. Messier. Motion carried.

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Dr Joan M Cloonan, Chair

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Brad D Andersen

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Daniel J Messier

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Michael W Shepherd

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Barry N Burnell

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Tana Cory, Bureau Chief